

In accordance with federal civil rights law and the U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

**Mail:**

U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410

**Fax:** (833) 256-1665 or (202) 690-7442; or

**Email:** [Program.Intake@usda.gov](mailto:Program.Intake@usda.gov)

*This institution is an equal opportunity provider.*

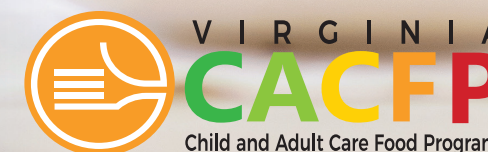


[CACFP@vdh.virginia.gov](mailto:CACFP@vdh.virginia.gov)  
(877) 618-7282 Direct / (804) 864-7851 Fax

109 Governor Street, 8th Floor  
Richmond, Virginia, 23219

[VirginiaCACFP.com](http://VirginiaCACFP.com)

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**WE SERVE OVER 34 MILLION  
HEALTHY MEALS ANNUALLY TO  
CHILDREN AND ADULTS.**

**The Child and Adult Care Food Program (CACFP)** provides nutritious meals and snacks that contribute to the wellness, healthy growth, and development of young children, and the health and wellness of older adults and chronically impaired disabled persons. Participating institutions receive reimbursement by serving these nutritious meals to eligible individuals who are enrolled for care at participating child and adult care centers. CACFP also provides meals and snacks to children and youth who participate in afterschool care programs or reside in emergency shelters.

The United States Department of Agriculture (USDA) Food and Nutrition Services (FNS) administers the CACFP through grants to States. The Virginia Department of Health (VDH) administers the CACFP in Virginia and the Virginia Department of Education (VDOE) administers the At-Risk Afterschool Meals Program. Independent and Sponsoring Organizations enter into agreements with their administering State agency to assume administrative and financial responsibility for CACFP operations. Care centers have the option to participate either under a sponsoring organization or independently in direct agreement with the Virginia Department of Health (VDH).

### **TYPES OF ORGANIZATIONS WITHIN THE CACFP**

- Child Care Centers
- Head Start Centers
- Outside School Hours Care Centers
- Adult Care Centers
- Emergency Shelters
- Family Day Care Homes

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